

# OXFORD SYMPOSIUM in School-Based Family Counseling

❖ at Brasenose College, Oxford, August 8-13 2010 ❖

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## **University of San Francisco Center for Child and Family Development**

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Dr. Jackie Shinefield  
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## **GUIDE FOR SYMPOSIUM MEMBERS AND GUESTS, MAY 2010**

*preparing for the 2010 Symposium*

The 2010 Symposium promises to be another vintage year with a full schedule of presentations. This Guide is arranged under four main headings:

### **1. Publication deadline for Program booklet**

Directory listing of Symposium members and guests

Presentations: titles, abstracts and papers

Curriculum vitae of each Symposium member

### **2. Symposium members' & guests' stay at & arrival to Brasenose College**

Duration of the Symposium

Staying extra nights and how to book them

Arriving at the college

Dietary considerations

Weather and clothing

### **3. Registration balances**

### **4. Cultural program**

### **5. AV facilities for presenters**

Symposium members and guests are requested kindly to print out and review the material in this Guide. In the event your particular situation is not covered, or if you have further questions, please do not hesitate to email the conference coordinator at [Ptrgeiger@aol.com](mailto:Ptrgeiger@aol.com)

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## 1. Publication deadline for Program booklet is June 7<sup>th</sup>

Directory listing of Symposium members and guests

There will be a printed Program booklet for the 2010 Symposium; the deadline date for content is June 7<sup>th</sup>; the Program booklet will be a resource for Symposium members both during our time at Oxford and, we hope, beyond; it will include a Directory of 2010 Symposium members

*\*\*would you very kindly as soon as practicable confirm to the coordinator the following details in the form in which you wish these to appear in the Program booklet:*

- your name, degree letters, position held most relevant to your participation at the Symposium, address, telephone, fax, email, website

Presentations: titles, abstracts and papers

Symposium presentation slots are normally 50 minutes for individual presenters and 75 minutes for joint presenters; presenters are requested kindly to submit a working title for inclusion in the Program booklet by the June 7<sup>th</sup> deadline; your presentation may be scheduled on any of the five mornings—please advise if you have a preference

please also by June 7<sup>th</sup> email a copy of the abstract (and when available please also email the paper) to the conference coordinator at [Ptrgeiger@aol.com](mailto:Ptrgeiger@aol.com); hard copies of the paper should be brought to Oxford for distribution to Symposium members at the conference—*please bring 25-30 copies, printed double-sided to reduce bulk*

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papers may at any time before or after the conference be submitted to Dr. Hans Everts, editor, at [h.everts@auckland.ac.nz](mailto:h.everts@auckland.ac.nz) (please review editorial guidelines at <http://www.schoolbasedfamilycounseling.com/guidelines.html>)

Curriculum vitae

We appreciate having each Symposium member's CV on file at the conference as a resource both for the conference session moderators and for other Symposium members

*\*\*Symposium members having a voluminous CV are requested kindly to reduce to 2-6 pages maximum and email to [Ptrgeiger@aol.com](mailto:Ptrgeiger@aol.com) by June 7<sup>th</sup>*

***Q. What if I still don't know whether I can come?***

***A.*** Some Symposium members are still awaiting funding approval; in this case the recommendation is that we assume the approval will come through and you will come; please supply all the material requested by June 7<sup>th</sup>; *it is easier to take you out of the Program than to put you back in at the last minute*

## 2. Symposium members and guests' stay at & arrival to Brasenose College, Oxford

### Duration of the Symposium

The Symposium program begins at 5.30pm on Sunday 8<sup>th</sup> and ends at 2pm Friday 13<sup>th</sup>; your Symposium registration covers your entire stay during this period

***Q. Because of commitments/airlines I may arrive later/leave earlier: is this ok?***

**A.** The premise of the Symposium is that all members participate for the whole of the conference from beginning to end; the Sunday afternoon keynote session, followed by the opening banquet, set the tone for the Symposium, while the Friday morning session dynamically ties together the whole of the preceding five days

### Staying extra nights and how to book them

Many Symposium members will wish to arrive one or more days earlier than Sunday 8<sup>th</sup> and to stay one or more days later than Friday 13<sup>th</sup>; such "extra nights" accommodations at the college are on a bed-and-breakfast basis only and subject to availability; we are advised the current rate is 44 GBP per day per person; as soon as you have made your travel plans—and in any event by June 7<sup>th</sup>—please advise the coordinator by email to [Ptrgeiger@aol.com](mailto:Ptrgeiger@aol.com) specifying any requests for extra nights

*\*\*please note that extra nights accommodations are paid for in cash (GBP) at Oxford*

### Rooms

We will be residing in rooms vacated for the summer by Brasenose undergraduates and there are no telephones or TVs and there *may or may not be* internet facilities; some of the rooms are accessed up 300 or even 400 year old staircases which are uneven; some have showers (over tubs) while some just have tubs; most are large, gracious, tranquil and light; all are scrupulously clean with fesh bedlinens and towels and many rooms have antique panelling and furniture; there is a small laundry facility in the basement at the High Street end of New Quad; for those Symposium members and guests needing it there is an internet cafe across the High Street; we will be working with the college to ensure optimum allocation of rooms to those who most need, eg. a ground floor room, or a bath-with-shower; this endeavor is by necessity an inexact science and we ask Symposium members and guests to bear with the process; some of you may be allocated a room without a shower; please try to take your allocated room on the day you arrive; we will have a system for subsequent reallocation of rooms wherever possible; Symposium members and guests having a concern over rooms or another aspect of staying at Brasenose should generally not raise these issues with college staff—instead please talk to the conference coordinator

*\*\*couples kindly note that there are no double beds per se at the college; your room will be twin-bedded and all twin-bedded rooms are on the ground floor in Old Quad*

## Arriving at the college

Brasenose College's address is Radcliffe Square, Oxford, OX1 4AJ, UK; the main telephone number at the Porters' Lodge is 01865 277830 (internationally: + 44 1865 277830); Brasenose College is a group of old mellow stone buildings dating mainly from the 1500s; it is located on the West side of Radcliffe Square, which is a pedestrianized area; Radcliffe Square is the center of Oxford; Oxford Colleges are generally not signed—you have to just know where they are; look for what looks like, and indeed is a Mediaeval-style gate tower on the West side of the Square. you will find the Porters' Lodge, the main reception area, inside the archway; if you arrive after 11pm the main gate will be shut and you will have to ring the bell on the left; in case you need it, the coordinator's cell-phone number is: 079 4164 3729

*\*\*Kindly note also that Symposium members should not plan to arrive at Brasenose by private car or keep a car while at Oxford*

- From London, Gatwick airport:

Take the Gatwick Express train to London Victoria; from the Victoria coach station (not the bus stand for the local public transport London red buses, but the coach station for services outside London) take the *Oxford Tube* bus service to Oxford; ask to be set off the coach in the High Street, outside the University Church of St. Mary the Virgin; Radcliffe Square is behind, accessed through pedestrian walkways by the side of the church [access <http://www.oxfordtube.com/> for updated information]

- From elsewhere in London

The Oxford Tube bus service has the following main stops: London Victoria Station; London Marble Arch (Speakers' Corner); London Bayswater Road/Notting Hill Gate; London Shepherd's Bush; Oxford; join the bus where convenient and proceed as above [access <http://www.oxfordtube.com/> for updated information]

- From London Heathrow Airport

Find the Heathrow Airport bus station outside Terminal 3; take the next bus service to Oxford; ask to be set off at the High Street as above, if the service permits; some services only stop at Oxford, Gloucester Green; Gloucester Green is a short taxi ride away from Brasenose; if you are unable to find a taxi please telephone the Brasenose Porters' Lodge; *please note, if you are arriving at Heathrow airport, do not go into London to take a train (or the Oxford Tube) to Oxford, this would be time- and cost-inefficient*

*\*\*it is not recommended you purchase tickets in advance for either the Oxford Tube or the buses from Heathrow Airport*

### Dietary considerations

We will be instructing the college kitchen staff to prepare meals which avoid beef, excessive dairy and excessive sugars; Brasenose College functions more in the manner of a private English country house than like an hotel and the food is good, however the menu choices at any one meal will be limited; if you provide a list of your preferences and requirements we can collate these and discuss them with staff and make sure that the kitchens are adequately prepared to keep our whole group happily fed; please advise any dietary needs to [Ptrgeiger@aol.com](mailto:Ptrgeiger@aol.com)

### Weather and clothing

The weather at this time of year in this part of England is unpredictable—however it has been generally warm during previous Symposia and has not rained; we recommend Symposium members and guests bring a flexible wardrobe including:

- something a little formal for the Banquets (gentlemen—not suits, rather bring a sport-coat/blazer and tie);
- something somewhat less than Banquet-formal for the morning conference sessions, and
- something very casual for the afternoon tours (include T-shirt, shorts—when punting you may get wet!)

### 3. Registration balances

Registration balances remaining are due by May 15<sup>th</sup>; you will be sent a statement of account

***Q.** What if I'm still waiting for funding approval?*

**A.** In this case the recommendation is we assume the approval will come through and payment of the registration balance is deferred until then

### 4. Cultural program

*preliminary details of the cultural program for the 2010 Oxford Symposium in School-Based Family Counseling will shortly be posted to [www.schoolbasedfamilycounseling.com](http://www.schoolbasedfamilycounseling.com)*

### 5. AV facilities for presenters

Brasenose College has all facilities for presenters including a technician